

Constitution

1. The name of the society is 'DanceSport BC', and the society is hereinafter referred to as 'the Association'. [ed's note: The Association is also authorized to carry on business under the name 'B.C. Amateur Dancers Association'.]
2. The purposes of the society are:
 - (a) to act as an independent amateur association, governing amateur international-style competitive ballroom dance (DanceSport) in the Province of British Columbia, and to act as the official representative body, representing them nationally as a member of the Canadian Amateur Dancers Association.
 - (b) to maintain a register of all amateur dancers competing in open and closed competitions held and administered according to the rules of the Association in the Province of British Columbia.
 - (c) to formulate and maintain a rating system for all registered amateur competitors in British Columbia.
 - (d) to further and encourage interest in the sport of dancing in accordance with the principles and standards set by the International Dance Sport Federation (IDSF).
 - (e) to promote organized recreational dancing and DanceSport in the community.
 - (f) to encourage all dancers, and potential dancers, to participate in dancing as a performing art, social, and sport activity.
 - (g) to foster friendship and understanding, and to encourage communication between social, amateur and professional dancers.
 - (h) to raise funds to maintain the Association and further the aims set out in this constitution and in the Bylaws of the Association.
3. In the event of the winding up or dissolution of the Association, the funds and assets of the society remaining after the satisfaction of its debts and liabilities shall be given or transferred to such organization or organizations concerned with social problems or organizations promoting the same purposes as this society at the time of winding up or dissolution, and if effect cannot be given to the aforesaid provisions, then such funds shall be given or transferred to some other organizations, provided however that any such organization referred to in this paragraph shall be a registered charity recognized by the Department of National Revenue, Taxation, and qualified as such under the Income Tax Act of Canada in effect from time to time.
4. The Association shall be carried on without the purpose of gain for its members and any profits or other gains to the Association shall be used for promoting its purposes.
5. Paragraphs 3 and 4 of this Constitution are unalterable in accordance with the provisions of Section 22 of the Society Act.
6. The operations of the Association will be carried on chiefly in the City of Vancouver, in the Province of British Columbia.

Bylaws

General

1. Management

The management of the Association and the control of its affairs is vested in the Board of Directors (hereinafter referred to as 'the Board'). Except as otherwise provided in the Bylaws, the Board is empowered to decide on matters arising from time to time and within the objectives of the Association, or to put such matters to the vote of the general membership.

2. Classes of Members

(a) Six (6) classes of members are recognized by the Association:

i) *Athlete Members:*

- i) receive a subscription to any print publications of DSBC when available.
- ii) receive selective discounts to DSBC organized events.
- iii) receive selective discounts at DSBC affiliated organizations.
- iv) access to DSBC subsidized guest coaches.
- v) access to DSBC organized practice space.
- vi) receive a license to compete in events sanctioned by DSBC, CADA, IDSF, or affiliated associations.
- vii) access to travel fund.
- viii) registration in the Canadian Registry of Amateur Dancers (CRAD).

ii) *Junior Athlete Members:*

- i) receive all of the benefits of Athlete Members as set out in 2a. i. i.

iii) *Associate Members:*

- i) receive some of the benefits of Athlete Members as set out in 2a. i. i. to 2a. i. iv. above.

iv) *Social Dancer Members:*

- i) receive some of the benefits of Athlete Members as set out in 2a. i. i. to 2a. i. vi. above.

v) *Corporate Members:*

- i) receive a subscription to any print publications of DSBC when available
- ii) recognition on the DSBC website and DSBC promotional material as a supporter of DSBC.
- iii) Receive discounts to advertising in DSBC publications.

vi) *Honorary Members:*

- i) receive all of the benefits of Athlete Members as set out in 2a. i. i.

(b) Athlete, Associate and Social Dancer memberships are open to all individuals sixteen (16) years of age and over. Junior Athlete membership

is open to all individuals under the age of sixteen (16) years. Age refers to age of the individual as at the date of application. Corporate membership is open to all organizations.

- (c) Honorary Members do not pay membership dues. Honorary Members may be appointed only by a motion of the Board of Directors, to be confirmed by an ordinary resolution at the subsequent Annual General Meeting. Honorary Members remain members of the Association until their membership is revoked by the Board of Directors.
- (d) Athlete membership is limited to persons maintaining a residence in the Province of British Columbia or the Yukon Territory, unless otherwise approved by the Board of Directors.

3. Terms of Admission

- (a) Application for membership shall be made to the Secretary, in writing, and in the form set forth in Schedule A.
- (b) Applications shall be accompanied by annual dues which will be refunded if the application is rejected.
- (c) Applications will be considered by the Board as set out in these Bylaws. Acceptance or rejection will be made and the applicant informed of the decision within five (5) weeks of the date of application.
- (d) In addition to the requirements under this Bylaw 3, a license to compete will not be granted to any Athlete or Junior Athlete member until such member has submitted to DSBC the following:
 - i) Proof of date of birth; and
 - ii) Payment of CRAD fee as set by the Canadian Amateur DanceSport Association.

4. Rights and Obligations

- (a) Each active member may, at any time, request a copy of the Constitution and Bylaws. The member will be notified once the copy is available. Members may also access through DSBC's website for a copy of the Constitution and Bylaws.
- (b) Each member may request a membership card be issued to him/her. The member will be notified once the card is available.
- (c) Members shall abide by the Constitution and Bylaws of the Association, and conduct themselves at all times in a manner which shall not be prejudicial to the interest or objects of the Association.
- (d) Athlete, Associate, Social Dancer and Honorary Members may be nominated for election to the Board and may be appointed to the Nominating Committee.
- (e) Athlete, Associate, Social Dancer and Honorary Members have one vote each. Junior Athlete and Corporate Members are non-voting members.
- (f) Members may renew their membership without re-application by paying the annual dues before the first day of the third month of the Association Year. In the case of a Junior Athlete Member having attained the required age, he/she shall then be an Athlete Member.

5. Association Year

The Association Year commences on the 1st day of June and covers the twelve month period through the 31st of May following.

6. Dues and Fees

- (a) Annual dues are as set forth in Schedule C and shall be due and payable on the 1st day of each Association Year.
- (b) Initiation and registration fees are as set forth in Schedule C.
- (c) Dues and fees other than CRAD fee may be revised by any General Meeting.
- (d) DSBC shall, in each Association year, collect the current annual CRAD fee, as set by the Canadian Amateur DancSport Association, from each Athlete and Junior Athlete member and remit such fees to CADA.

7. Termination of Membership

- (a) Members may terminate their membership by so notifying the Secretary in writing.
- (b) Membership granted in a previous Association Year terminates on the first day of the third month of the succeeding Association Year unless the annual dues for that Association Year have been paid by that time.
- (c) Termination of membership may be by the Board for conduct prejudicial to the interests or objects of the Association as expressed in the Constitution or provided in these Bylaws.
- (d) Reinstatement shall be by simple majority vote of the Board.

Board of Directors

8. Officers and Other Directors

- (a) All Officers shall be members of the Board.
- (b) Officers of the Association are: the President, Vice-President, Secretary and Treasurer.
- (c) Directors shall include all Officers and the Past-President, when applicable.
- (d) The number of Directors shall be a minimum of 9 and a maximum of 11 unless otherwise determined by ordinary resolution.
- (e) Offices of Secretary and Treasurer may both be held by one Officer, to be known as Secretary-Treasurer.
- (f) The Past-President shall be a Director for the Association Year following the year of his/her being President.
- (g) No remuneration shall be payable to any Director, but such person shall be reimbursed for expenses properly incurred on the Association's behalf.

9. Election and Removal of Directors

- (a) The Association shall at the Annual General Meeting elect Officers and other Directors to serve on the board, as provided in these Bylaws. The newly elected Directors will take office immediately upon the

adjournment of the Annual General Meeting at which they have been elected.

- (b) Elected Directors shall vacate their seats on the Board upon the adjournment of the Annual General Meeting at which their successors have been elected.
- (c) The President may be elected to no more than three (3) consecutive years.
- (d) The Board may by vote of at least five (5) Directors remove any Director before the expiration of his/her term of office, and, in such event may, by ordinary resolution appoint a replacement in his/her stead, who will sit for the balance of the term of office.
- (e) Any Director who is absent from two consecutive meetings of the Board, without valid reason (the validity thereof to be determined by the majority of the remaining Directors), shall be deemed to have resigned.
- (f) The Board shall attempt to fill by appointment any vacancy created in the Board, for the period until the next election.

10. Duties and Powers of the Board

- (a) The Board shall meet from time to time, but at least every second months, at the call of the President; or in the President's absence of the Secretary; or at the call of two other Directors on not less than forty-eight (48) hours notice, which may be by letter, by telegram, by telephone, by electronic mailing, or in person.
- (b) The President, or in his/her absence, the Vice-President, or in the absence of both of them, a Director elected by the meeting, shall act as Chairperson.
- (c) Quorum for a valid meeting shall be four (4) Directors.
- (d) The Board may prescribe rules and regulations, not inconsistent with these Bylaws, which it deems expedient for the operation of the Association. These rules and regulations will remain in force only until the next General Meeting, unless they are ratified at that General Meeting.
- (e) The Board shall appoint a Nominating Committee, a minimum of six (6) weeks before the Annual General Meeting.
- (f) The Board shall appoint a Rating Secretary.
- (g) The Board shall review all applications for membership in the Association and for registration. Membership may be refused to any individual or organization whose membership is deemed to be prejudicial to the Association. The applicant shall be informed of the acceptance or rejection within five weeks of the date of the application. A simple majority is required for acceptance.
- (h) The Board may on the written application of any person or organization or on its own initiative, investigate and examine any complaint of conduct prejudicial to the Association against any member. The Board may on the written application of any person or organization or on its own initiative, investigate and examine any complaint of conduct contrary to rules governing amateur dance competitions and amateur competitors, against any registered competitor. The person in relation to whom any complaint is to be investigated or examined, shall be given not less than fourteen (14)

days notice in writing of the meeting to be held, and shall be given information as to the general nature of the complaint, and shall be permitted to attend the meeting and represent himself/herself or be represented, to answer any complaint. The Board is empowered to expel such members and revoke registration of such registered competitors by a 3/4 majority vote.

- (i) The Board is empowered to set up such special committees as it sees fit and to appoint to such committees any member or members of the Association whether or not they are Directors.
- (j) The Board has full discretion, not inconsistent with these Bylaws, to conduct its own meetings.
- (k) The Board shall select, name, and announce the Association's official representative couple(s) to the pending Canadian Closed Championships on or before the second Monday in February of each year.

11. Duties and Powers of Officers and Other Directors

- (a) Duties of the various Officers and other Directors, except as is otherwise provided in these Bylaws, shall be as from time to time determined by the Board.
- (b) The President shall occupy the chair at all General Meetings, shall report to the members of the Association matters dealt with by the Board since any preceding General Meeting, shall cause correspondence as may be desired by the members of the Association to be read, and shall inform the members of the Association in General Meetings of all matters the Board deems of general interest to the membership as a whole.
- (c) The Vice-President shall assist the President in an auxiliary capacity, and shall in the event of absence of the President, take the place of, and have the full powers of the President.
- (d) The Secretary shall call meetings of the Board at the call of the President or otherwise, as set out in these Bylaws, shall call General Meetings at the call of the Board or otherwise, as set out in these Bylaws, shall keep the minutes of all Board Meetings and General Meetings, and conduct the correspondence of the Association, and keep a record of the name, address and telephone number of each member. The Secretary shall keep all books and records other than books and records of account, of the Association. The Secretary shall also maintain a separate record of all motions passed at Board or General Meetings, which relate to the working and functions of the Association and any proposed rule changes. Such motions will be defined by the Chairperson at the time of approval. Such books and records shall be open for inspection by any member of the Association at and immediately before the Annual General Meeting, or as may otherwise be permitted by the Board. The Secretary has custody of the seal.
- (e) The Treasurer shall receive all monies on behalf of the Association and shall be responsible for safekeeping of these monies. Monies shall only be expended as authorized by the Board or by the Association in General Meeting, in accordance with the objectives of the Association and these Bylaws. The Treasurer shall properly account for all funds of the

Association and keep such books and records of accounts; the Treasurer shall present full and detailed accounts of receipts and expenditures as may be required by the Board or by the Association. The Treasurer shall present duly audited financial statements of the Association's financial position at the Annual General Meeting.

Nominating Committee

12. Appointment of Members

The Board shall appoint the Chairperson of the Nominating Committee and direct the Chairperson to recruit two additional members who must be confirmed in their position before serving. No Director may serve on the Nominating Committee, except in the capacity of Chairperson.

13. Duties of the Nominating Committee

The Nominating Committee shall prepare a list of nominations, containing one or more nominations for each seat on the Board. This list must be presented to the Board in sufficient time for it to be included in the Notice of the Annual General Meeting. The Nominating Committee shall investigate the eligibility of, and obtain the consent of the nominees.

General Meetings

1. General Meetings

- (a) Any General Meeting of the Association, other than the Annual General Meeting, shall be called a Special General Meeting.
- (b) Debate shall only be permitted on motions regularly moved and seconded.
- (c) Questions of order arising, if not otherwise provided for in these Bylaws, shall be decided by the Chairperson, subject to an appeal of the meeting, and shall be disposed of according to Robert's Rules of Order.

2. Annual General Meetings

- (a) The Association's Annual General Meeting shall be held each year within 4 months from the end of the Association Year. In the event of such meeting not being called within proper time, the Secretary shall convene such meeting forthwith upon demand by a member of the Association.
- (b) Notice for the Annual General Meeting shall be given to each member of the Association, at least fourteen (14) days prior to the date of the meeting, shall be in writing, shall include the proposed agenda and the list of nominations of the Nominating Committee and shall be deemed to have been duly given if mailed by ordinary mail or by electronic mail or delivered in person.

(c) The venue for the Annual General Meeting shall be decided by the Board. Business transacted at the meeting shall be decided by the Board and shall include:

- i) Reading and confirmation of the minutes of the last preceding General Meeting.
- ii) Items arising from these minutes.
- iii) Unfinished Business.
- iv) President's, Secretary's, Treasurer's, Auditor's and other reports, where applicable.
- v) Reports of any Committees, where applicable.
- vi) Election of Directors.
- vii) New Business.

3. Special General Meetingss

- (a) Special General Meetings may be called by the Board as it sees fit, but must be called if at least ten per cent (10%) of the members of the Association have made a written requisition, stating the purpose of the meeting, to the Secretary.
- (b) Notice for a Special General Meeting shall be given to each member of the Association at least four (4) days prior to the date of such meeting, shall be in writing, shall include the proposed agenda, and shall be deemed to have been duly given if mailed by ordinary mail or by electronic mail or delivered in person.

4. Elections

- (a) Directors shall be elected at the Annual General Meeting, as provided for in these Bylaws.
- (b) The President must have been a member in good standing of the Association continuously for at least one year prior to the elections.
- (c) Nominations shall be as presented by the Nominating Committee; further nominations will be accepted from the floor,. Consent, in writing, stating that the nominee accepts his/her nomination, shall be obtained and presented to the meeting prior to the elections, unless the nominee is present at the meeting, in which case written consent is not required.

5. Special Resolutions

Special resolutions shall be required for the purpose of amendments to the Constitution or Bylaws of the Association, and as required by these Bylaws. A special resolution shall mean a resolution passed in General Meeting, whether Annual or Special, by a majority of not less than 75% of the votes of those members of the Association who, being entitled to do so, vote in person or proxy, of which at least fourteen (14) days' notice has been duly given, specifying the intention to propose the resolution as a special resolution.

6. Voting

- (a) Voting may be by a show of hands or by ballot, as decided by the Chairperson, but shall be by ballot if requested by any member, and proxies shall be permitted.
- (b) Ordinary resolutions require a simple majority of the votes cast in person or by proxy.

- (c) Permanent proxies or proxies entitling any member to vote at other than one meeting and any adjournment thereof are invalid, but otherwise proxies are valid.
- (d) Any member may only vote a maximum of 4 proxies at Association Meetings. The only exception to this being the Secretary, or his/her designate, who may vote an unlimited number of proxies for the sole purpose of achieving quorum.

7. Quorum

- (a) Quorum for validly transacting business at any General Meeting, Annual or Special, is ten per cent (10%) of the voting members, whether present in person or represented by proxy, but never less than three (3) persons.
- (b) If any General Meeting must be rescheduled due to a lack of quorum, upon due notice of the new date being given, in writing, those present and represented by proxy shall constitute a quorum, provided that there are three (3) persons present.

Financial

21. Borrowing and Investment of Funds

- (a) The Association may, for the purpose of carrying out its objectives, borrow, raise, or secure payment of money, as authorized by a majority of not less than 75 per cent of the Directors; however, debentures may not be issued upon the authorization of the Board without the sanction of a special resolution.
- (b) Funds of the Association shall be used for its objects only, and for such purposes as decided by the general membership. Separate general ledger accounts shall be set up, one for each purpose. Expenditure of funds of each account shall be as authorized by the Board, or by the Association in General Meeting.
- (c) Funds may be invested in any security or in any manner, authorized by the Board, or the Association in General Meeting.
- (d) Cheques and other bills of exchange shall be signed by any two Officers.

22. Audit

Auditors of the Association are appointed at each Annual General Meeting, by the Board, for the ensuing Association Year. Auditors shall be one auditor, not being a member of the Association or if there is no auditor, two Directors. Auditors shall audit all books and records of account of the Association, and report to the Annual General Meeting.

23. Seal

The Seal of the Association may be affixed to all official documents by the Secretary, only in the presence of one or more other Director, and in accordance with resolutions of the Board, or the Association.

Rules for Ballroom Dance Competitions

24. Amateurs

- (a) Amateurs must maintain amateur status in accordance with the rules and policies of DanceSport BC and the Canadian Amateur DanceSport Association.
- (b) Reimbursement of travelling, subsistence, and other 'out of pocket' expenses for competitions, training camps or exhibitions shall not be regarded as monetary gain.
- (c) Competitions between amateurs and professionals are not permitted.
- (d) Any cash prizes won by an amateur in any dance competition shall be placed in a trust fund administered by the Association, and may be used only for dance-related expenses approved by the Board.
- (e) Professional dancers wishing to regain their amateur status must apply to the DSBC board of directors in writing for reinstatement of their amateur status. The board will consider applications for reinstatement of amateur status according to the guidelines set out by the Canadian Amateur DanceSport Association.

25. Rating System

The rating system consists of a set of rules, designed to rate amateur competitors within various classifications. The rules are determined by the Board who may from time to time change them as required.

26. Rating Secretary

The Rating Secretary shall keep a copy of the Association's current rules for rating the amateur competitors, shall keep a record of the names and classification of each registered amateur competitor, shall, following each applicable competition, update the record in accordance with the rating rules, and shall inform each registered amateur, whose classification has changed, of such change.

27. Governing Rules

- (a) International Championship recognition shall be obtained from the International Dance Sport Federation (IDSF).
 - (b) National Championship recognition shall be obtained from the Canadian Amateur Dancers Association (CADA). Rules governing such competitions shall be those laid down by CADA.
 - (c) Area and Provincial Championship recognition shall be granted by DanceSport BC. Rules governing such competitions shall be those laid down by CADA.
 - (d) All juvenile, junior, youth, adult and senior syllabus, pre-championship and non-title championship competitions shall be governed by the rules laid down by DanceSport BC (for clarification of what constitutes a title and non-title event, please contact DSBC).
 - (e) Rules laid down by the Association shall be as set forth in Schedule B. These rules do not form part of the Bylaws but a majority vote of a General Meeting shall be required to alter or amend the rules.
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Dispute Resolution

28. Dispute Resolution Process

The Association's Dispute Resolution Process shall be as set forth in Schedule 'D'. These rules do not form part of the Bylaws, but a majority vote of a General Meeting shall be required to alter or amend them.

Repeal

29. Repeal of Old Bylaws

Upon the coming into effect of the foregoing Bylaws all the Bylaws of the Association previously in force shall stand revoked.

Schedule B: Rules Governing Competitions of DanceSport in British Columbia

1. Definitions

- (a) *Amateur*: One who participates in competitive DanceSport without monetary gain. Refer to Bylaw 24.
- (b) *Dance*: One of the standard dances for international style DanceSport competition, Standard or Latin: Standard: Slow Foxtrot, Tango, Quickstep, Waltz, Viennese Waltz Latin: Cha-Cha, Rumba, Samba, Paso Doble, Jive.
- (c) *Event*: A contest between amateur DanceSport competitor couples to discover the best all-round couple in the dance or dances specified for that event.
- (d) *Competition*: A group of events (a ball).
- (e) *Open Event*: Standard, Latin or combined event, open to all amateur competitors.
- (f) *Closed Event*: Standard, Latin or combined event, open only to amateur DanceSport competitors residing within a specified geographical area.
- (g) *Club Event*: Open only to members of a specified club.
- (h) *Combined Event*: Events with equal number of standard and Latin dances.
- (i) *Special Event*: An event which complies only with Section 3 & 4 of these rules, except for rising star.
- (j) *Win*: For the purpose of classifying competitors, a “win” refers to placing first in an event with a minimum of three couples.
- (k) *Invitational Event*: An event that is open only to couples who have been officially invited to attend by the organizers or their representative.

2. Jurisdiction of Rules

These rules shall apply to all competitions sanctioned by DanceSport BC, except those events run according to the rules of CADA or IDSF.

3. Registration of Amateur Competitors

- (a) All amateur competitors must be registered with a recognized association, except as provided for in paragraph (e).
- (b) Residents of British Columbia must be registered with DanceSport BC (DSBC), which will affirm that they are amateurs as defined by DanceSport BC, and will abide by rules governing competitions laid down by DanceSport BC, the Canadian Amateur DanceSport Association and the International DanceSport Federation.
- (c) Proof of membership in a recognized DanceSport association for non-DSBC members must be made available for inspection before the competition.
- (d) Acceptability of registration shall be determined by the DanceSport BC Board.
- (e) Amateurs competing for the first time shall not be required to make application for registration prior to their first competition, but must be registered prior to dancing in a second competition.

4. Classification of Competitors

(a) Classification will be by title as follows:

Newcomer	Gold
Pre-Bronze	Pre-Championship
Bronze	Championship
Silver	

Status will be applied separately to standard and Latin events, and in the case of combined events, status of higher classification will govern for entrance eligibility. Placings in combined or special events do not affect status. Newcomer, Bronze, Silver and Gold events are restricted to the appropriate Syllabus figures as published by the Association, provided always that competitors shall be classified by age-groups as follows:

Juvenile I: a competitor who has reached or will reach his or her 9th birthday or less during the calendar year in which the subject competition is held.

Juvenile II: a competitor who has reached or will reach his or her 10th or 11th birthday during the calendar year in which the subject competition is held.

Junior I: a competitor who has reached or will reach his or her 12th or 13th birthday during the calendar year in which the subject competition is held.

Junior II: a competitor who has reached or will reach his or her 14th or 15th birthday during the calendar year in which the subject competition is held.

Youth: a competitor who has reached or will reach his or her 16th, 17th or 18th birthday during the calendar year in which the subject competition is held.

Adult: a competitor who has reached or will reach his 19th birthday during the calendar year in which the subject competition is held.

Senior I: a competitor who has reached or will reach his 35th birthday during the calendar year in which the subject competition is held.

Senior II: a competitor who has reached or will reach his 45th birthday during the calendar year in which the subject competition is held.

Senior III: a competitor who has reached or will reach his 55th birthday during the calendar year in which the subject competition is held.

- i) In order to compete in a given age group, at least one member of the partnership must qualify for that group according to the above age definitions. The other member of the partnership may be younger. In Senior I, Senior II, and Senior III, both members of the partnership must qualify for the given age group according to the above definitions.
- ii) Juvenile I and II age groups may be combined together into one event. Similarly, Junior I and II age groups may be combined together into one event. In either of these cases, any couple who qualifies for either one of the two age groups being combined together will be considered as qualifying for the event. It is recommended that this combination occur only if there are less than 5 couples registered in one of the events.
- iii) Juvenile I, Juvenile II, Junior I, Junior II, or youth events of the same level may be run on the floor concurrently, but judged separately, provided always that no more than two different age groups are combined, and provided always that the number of couples from each age group does not exceed four.
- iv) Individuals may only compete in the age groups for which they meet eligibility criteria as defined in these rules, with the exception that any couple who qualifies for the Youth or Senior age groups may also compete in Adult events.
- v) An individual may compete in up to two different age groups with different partners, provided always that they qualify for those age groups as described by these rules.
- vi) Note of clarification: For competitions held outside of the jurisdiction of DanceSport BC, competitors are advised to consult the governing rules, age definitions and restrictions of the jurisdictions holding such competitions.
- vii) Any exceptions to the above must be brought to the Board for consideration before they are allowed.

(b) Points shall be awarded to competitors placing in Adult and Senior events as follows

1st place finish or tie in an event with three couples	2 points
2nd place finish or tie in an event with three couples	1 points
1st place finish or tie in an event with four or more couples	3 points
2nd place finish or tie in an event with four or more couples	2 point
3rd place finish or tie in an event with four or more couples	1 point

A competitor shall be elevated to the next highest category upon earning a total of 12 points provided always that:

- i) Newcomer category dancers in each division (ie Standard or Latin) are automatically promoted to Pre-bronze after their second

competition (whether in Newcomer or a higher category) in that division.

- ii) Points will count towards the level at which the competitor was rated at the time the points were earned, with the exception of points earned in Championship events, see iii) below.
- iii) Points earned in Championship will automatically promote a dancer to Prechamp with zero points unless such a dancer is already rated at Prechamp or higher, in which case points earned will be added to the dancer's then current rating. A separate set of Championship points will be awarded and maintained for the purposes of Appendix 3.
- iv) Points earned during the events of a competition will be tallied and promotions from one level to the next will take place only after the competition has concluded.
- v) Points earned in Adult, Senior I, Senior II, and Senior III events will be kept separate.
- vi) With respect to points standings as of September 28, 2008, ratings shall be adjusted as follows: each rating shall be adjusted by a factor of 12/9, provided always that any resulting fractional points shall be rounded to the next closest integer.

For events with a quarter-final round, points shall be awarded as follows:

1st place finish or tie	4 points
2nd place finish or tie	3 points
3rd place finish or tie	2 points
4th place finish or tie	1 points

(c) The minimum number of dances in each category

Newcomer	1 dance
Bronze	2 dances
Silver	2 dances
Gold	3 dances
Pre-Championship	3 dances (recommend 4)
Championship	4 dances (recommend 5 for final)

- (d) Competitors may not compete in events rated lower than the level at which they are currently ranked.
- (e) Each individual competitor will only be allowed to dance at two consecutive levels in each division in a DanceSport competition sanctioned by DSBC with the exception that competitors may also compete in Championship events held at the same DanceSport competition but sanctioned by another jurisdiction, namely CADA or IDSF.

- (f) Partnership changes: A member who wishes to compete with a lower rated partner may apply in writing to the Board to request a drop of one level, provided that:
 - i) The applicant has not been granted such a drop by the Association or any other recognized Association during the five (5) years prior to the application; and
 - ii) The applicant has not competed in an event held according to the Association's rules (or those of any other recognized Association) during the twelve (12) months prior to the application; and
 - iii) No member may as a result of such a drop be rated below the Silver category (ie. a Silver-rated member may only drop to Silver with no points). The Board shall consider and rule upon any such application at the first regular Board meeting after the application is received by the Secretary.
- (g) A competitor who has not competed anywhere for a minimum of four (4) years may apply in writing to the Board for a demotion to a lower category.
- (h) No points will be awarded for participation in Club Events or Invitational Events. Club and Invitational Events are required to comply only with Sections 3 and 4 of these rules.

5. Penalties and Disqualification:

In the categories which are restricted to syllabus figures, competitors who dance figures which are from a higher level, or which are not included in the syllabus may be penalized and/or disqualified as follows:

- (a) One adjudicator must act as an invigilator, watching only for syllabus infractions, and not being responsible for calling back couples or placing them in order of merit.
- (b) An invigilator must be appointed for any competition. The invigilator must have the same qualifications as an adjudicator.
- (c) Adjudicators (including the invigilator and non-voting chairperson) observing any infractions must mark a "D" against that couple's number. All "D's must be transferred to the scrutineer's sheet and pointed out to the Chairperson of Adjudicators, who must warn the couple of their infraction and inform the other adjudicators and the invigilator before the next round.
- (d) For a first infraction in a semi-final or earlier round, the couple must receive a warning, but if the infraction is repeated in a subsequent semi-final or lower round, the couple must not be called back in that dance.
- (e) Adjudicators observing any infringement in the final round must place the couple last in that dance and mark "D" beside their number. If a couple receives more than one "D" in any dance, they must be demoted to last overall in that dance. If this occurs in more than one dance, the couple must be disqualified from the event, and receive no placing. This rule applies during the final round regardless of whether or not there have been previous rounds of competition.

- (f) In the case of a tie, the couple with the least infractions shall be placed higher.
- (g) If any competitor dances in an event he/she is not eligible to compete in,
 - i) the couple of which the said competitor is part, shall be disqualified from that event, and will lose all ratings, rights and benefits, including championship titles, of their placing in that event..
 - ii) all couples in the final round placing lower than the disqualified couple shall be elevated accordingly in the standings, and shall be entitled to all ratings, rights and benefits, including championship titles, of that elevated placing..
 - iii) the Association's records shall be corrected to reflect the revised ratings, rankings, and championship titles.
- (h) Each couple must compete in all dances scheduled for a particular event in which the couple has entered. Provided always that in the event of a question regarding this rule, the decision of the Presiding President and/or Senior representative of DSBC shall be final.

6. Dress Regulations

- (a) Please download the DSBC Dress Code [here](#).

7. Callbacks and Finals

- (a) Events involving seven or less couples may be run as a final or include a semi-final at the discretion of the Promoter.
- (b) Events involving eight or more couples must have a semi-final.
- (c) In any event which has a semi-final, a maximum of eight couples may be called back for the final round.
- (d) The chairperson of judges, in consultation with the organizer, shall determine the number of couples who should be elevated to the next round provided always that at least fifty percent (50%) of the competing couples taking part be so elevated.

8. Adjudicators

- (a) Adjudicators must be qualified by examination in the type of dance, standard or latin, that they are judging.
Qualified by examination shall mean:
 - i) Qualification in a recognized association or
 - ii) An amateur that has been recognized by the IDSF as being qualified to judge.
- (b) Where these rules are inconsistent with IDSF rules, IDSF rules will prevail.
- (c) A recognized association is any society affiliated to the World Dance and DanceSport Council (WD&DSC).
- (d) Names of adjudicators will not be available before the date of the competition. A minimum of five adjudicators will be required for each classification of competition, except by other specific agreement between the promoter of the competition and DSBC.

- (e) The Chairperson of the adjudication panel shall also hold a valid scrutineering certificate. This requirement may be waived by application to the Board.
- (f) Amateur judging should be permitted under the rules of the IDSF, that is, DanceSport BC amateurs should be permitted and encouraged to qualify as IDSF-licensed adjudicators if they wish to. Any other initiative regarding amateur judging should be given a lower priority than amateur teaching initiatives because amateur teaching initiatives hold the greatest promise for increasing the number of dancers in B.C.

9. Scrutineer

- (a) The Skating System, as set out by IDSF, shall be used.
- (b) All scrutineering sheets shall either be written in ink or printed.
- (c) All alterations shall be initialled by the scrutineer and Chairperson of Adjudicators.
- (d) No one may scrutineer at an Event in which a competitor to whom that person is related by blood or marriage, or with whom that person cohabits, competes or proposes to compete, unless that person and such competitor both obtain prior authorization in writing from the organizer and DanceSport BC. For the purpose of this Rule a blood relation is a member of a person's immediate family, a grandparent, or a grandchild.
- (e) When DanceSport competitors are divided into two or more heats at the Championship level, the heats must be randomized for each dance.

10. Special Events

- (a) Special events shall not exceed the number of recognized amateur events in any competition.
- (b) If a promoter holds more than one event in any given category, i.e. Bronze Latin, they will both be considered special events and the results will not count.

11. Music Tempi and Time Allowance

The tempi and the required duration for each dance shall be those as set forth in the International DanceSport Federation's (IDSF) regulations. The IDSF music tempi and time allowance regulations can be found at the IDSF website at <http://www.idsf.net>

12. Amateur Conduct

Any person competing in a competition run under the jurisdiction of any recognized amateur DanceSport association will refrain from fraternizing with any judge, scrutineer, invigilator, or other official of that event from the beginning of the event until the conclusion of the final awards ceremony. A "competition" is the aggregate of a series of individual events. "Fraternize" means to associate in a close way that exceeds behaviour consistent with the performance of one's duty, good manners or common courtesy; to engage in substantial communication.

Schedule C: Current Dues and Fees

1. Membership Dues are due and payable on the first day of each Association Year as follows:
 - (a) Athlete Members: \$41 (plus CRAD fees)
 - (b) Junior Athlete Members: \$31 (plus CRAD fees)
 - (c) Associate Members: \$20
 - (d) Social Dancer Members: \$30
 - (e) Corporate Members: \$50

(CRAD fees are \$20 per competitor for the 2007-2008 year)
2. Athlete and Junior Athlete Members are entitled to a \$10 discount provided they renew their membership and pay their membership dues before the first day of the third month of the succeeding Association Year.
3. There are no initiation or registration fees.
4. Members who wish to apply for a higher cost membership class during the course of the Association Year shall be re-classified upon payment of the difference between the membership fees.
5. Members will not be permitted to downgrade to a lower cost membership class during the course of the Association Year.

Schedule D: Dispute Resolution Process

The following procedure shall be followed when a member elects to use the Association's Dispute Resolution Process to:

- (a) complain about a member's behavior,
- (b) complain about, or dispute a decision made by the Board, or
- (c) complain about, or dispute a ruling or decision made by a Director or committee member on behalf of the Association, the Board, or a committee.

1. **Complainant:**
Submits a written complaint to the Secretary or President of the Board, indicating what the issue is, the relevant facts and details, and the desired remedy. The complainant must be a member of DanceSport BC. The Secretary/President shall sign the final page and record the date it was received.
2. **Board:**
Discusses the issue at its next meeting and makes a ruling regarding the complaint.
3. **Board:**
Within seven (7) days of the meeting, sends a letter to the complainant, outlining its ruling, and the factors leading to the decision.
4. **Complainant:**
 - (a) Is satisfied and drops the complaint OR
 - (b) Within thirty (30) days of receiving the Board's ruling,
 - i) submits written notice to the Secretary/President that the Dispute Resolution Process shall continue, and
 - ii) appoints a representative to the Ad-Hoc Dispute Resolution Panel. This representative must be another DanceSport BC member.
5. **Board, Committee, or Specific Member:**
Appoints a representative to the Ad-Hoc Dispute Resolution Panel. This representative must be another DanceSport BC member.
6. **Two Appointed Representatives:**
Meet and appoint another DanceSport BC member as Chairperson of the Ad-Hoc Dispute Resolution Panel. At least one of the members of the Ad-Hoc Panel must be a Director and none may be the complainant.
7. **Ad-Hoc Panel:**
Meets and investigates the complaint. Comes to a majority decision as to their recommendation.
8. **Ad-Hoc Panel:**
Presents their recommendation, in writing, at the next Board meeting.
9. **Board:**
 - (a) Accepts the Panel's recommendation and the Process is considered complete, OR
 - (b) Rejects the Panel's recommendation, AND within seven (7) days sends letters to the Complainant and the Panel's Chairperson outlining the

Board's decision, with reasons and suggested alternatives, AND a Special General Meeting shall be deemed to have been called by the Board under Bylaw 16(a).

10. **Board:** Shall set the date for the SGM within thirty (30) days of their decision. Said meeting shall be held within one hundred and twenty (120) days of the decision.

Schedule E: Honorary Membership

Guidelines for Honorary Membership

1. Any person who has made a significant contribution to the advancement of DanceSport in British Columbia may be given honorary membership.
2. Honorary memberships are not necessarily given each year, but more than one such honour may be awarded in any given year.
3. The recipient will be presented with a scroll and free lifetime DSBC membership. The Secretary will retain a sample copy of the scroll to be modified and copied as needed.
4. The Secretary will maintain an accurate list of Honorary Members.
5. The Board of Directors will assess the eligibility of nominees.
6. The Board of Directors will consider for honorary membership, those nominees deemed to have given significant contribution to the advancement of DanceSport in British Columbia.
7. All nominees recommended by the Board of Directors will become honorary members if confirmed as honorary members by the next AGM of the association.

Selection Criteria for Honorary Membership

1. To be eligible for honorary membership, an individual shall have made a contribution of outstanding and lasting importance to DanceSport in British Columbia.
2. The honorary membership should recognize an individual contribution rather than an individual representing the accomplishments of many.
3. Only living persons may be considered for honorary membership.

Nomination Process

1. Any DSBC member may nominate an individual who has made a significant contribution to the advancement of DanceSport in British Columbia.
2. Nomination forms must be filled out and submitted two months before the end of the Association Year.

APPENDIX 3: Ratings Rules for Championship Category

1. The calculated ratings are used to determine who is eligible to represent B.C. in the Canadian Standard, Latin and 10-Dance Amateur Championships. These ratings are independently calculated for the Standard and Latin divisions and combined to calculate for the 10-Dance division.
2. Points are awarded to DanceSport BC registered couples who reach the final of DanceSport BC-recognized competitions as follows:

Score	Placing
6	DanceSport BC couple placing 1st
5	DanceSport BC couple placing 2nd
4	DanceSport BC couple placing 3rd
3	DanceSport BC couple placing 4th
2	DanceSport BC couple placing 5th
1	DanceSport BC couple placing 6th

3. For the Standard and Latin divisions, a couple's best four results in the past 'rating year' in each division are added together to determine the total rating for the couple. Thus a maximum of 24 points (4 x 6) is possible. For the 10-Dance division, a couple's best four results in both the Standard and Latin division are added together to determine the total rating for the couple. Thus a maximum of 48 points (4 x 6 Standard and 4 x 6 Latin) is possible.
4. To be eligible for selection, a 10-Dance couple must have accumulated points in both Standard and Latin divisions.
5. The 'rating year' is the 12 month period ending with the most recent DanceSport BC-recognized event.
6. In the event of a tie in the ratings in either the Standard, Latin division or in the 10-Dance division, all events during the last 'rating year' shall be used, and the couple with the most points will be the official B.C. representative.
7. If one couple is ranked first in both Standard and Latin divisions, and two different couples are ranked second in each division, and all three couples wish to attend the Canadian Closed Championship, then the following rules apply:
 - (a) The first ranked couple shall be the first official BC representative and shall receive funding as per established DanceSport BC rules provided that the board may take into consideration the additional expenses required by this couple and grant additional funding at its discretion.
 - (b) Any DanceSport BC funds set aside for the second official representative shall be distributed equally between the two second place couples, AND
 - (c) Any funding from external sources, shall likewise be divided equally between the two couples in question.
 - (d) This Section 7 is not applicable to the 10-Dance division.

APPENDIX 4: Travel Fund, Trust Fund and Prize Money Guidelines

1. Travel Fund

- (a) The Association shall maintain a Travel Fund, administered by the Board.
- (b) At the Board's discretion, a fundraising event (or events) may be held to raise monies for the fund.
- (c) The Board may, at its discretion, transfer monies from the general fund to the Travel Fund, to a maximum of \$5000, or 15% of the general fund, whichever is less, per one year period.
- (d) All disbursements shall be at the sole discretion of the Board, and monies available do not have to be distributed.
- (e) The Board shall appoint two (2) members to the Selection Committee, of whom the Chair of the Selection Committee and at least one other member must be Directors.
- (f) The Selection Committee shall be appointed in January to consider all applications submitted in the previous calendar year and shall make recommendations to the Board prior to the Board's regular monthly meetings in February, considering always that no couple shall be granted more than \$1500 per year (for a maximum of \$500 per event). Applicants may only submit claims for travel undertaken between January 1 and December 31 of the year prior to the application deadline (January 31 of each year).
- (g) No persons applying for funding, or related within arms length to persons applying for funding, shall be part of the selection process.
- (h) All applicants shall be notified of the Board's decisions within thirty days of the grants being decided.
- (i) All couples applying for funding must be paid-up members for the current year and previous year, and must have competed together within B.C. in at least 3 different DanceSport BC-recognized competitions in the 12 months prior to the date of the subject competition.
- (j) Each couple must submit a completed Travel Fund Application Form, as set forth in this Appendix, and include a budget for the trip, and keep receipts. Applications may be made prior to or subsequent to a trip.
- (k) Applicants must travel a minimum of 500 km direct distance from their home address, and compete outside of B.C., to be eligible.
- (l) Individual Trust Funds must be depleted before a couple may apply for money from the Travel Fund.

2. Trust Fund

Any dancer may receive payment for demonstrations, cash sponsorship and scholarships (including prize money), provided that any money received exceeding \$1,000.00 must be paid to the Association in trust for said dancer, to be disbursed by the Board for dance-related expenses at the dancer's request, upon presentation by that dancer of proof of such dance-related expenses. Such funds in the hands of the Association shall constitute a trust fund with which the

Association may not interfere unless the dancer ceases to be a member in good standing, in which case the trust funds shall be transferred to the Association's general revenue.

3. **Prize Money**

The Board shall have absolute discretion in the disbursement of all prize money.

4. **Subsidization of Amateur Couples**

The Board, or, with the Board's express prior approval, one of its committees, may award variable travel and accommodation subsidies to selected amateur couples to attend a dance event in British Columbia or the Yukon. The amount of these subsidies will be based on the marketing and competitive needs of DanceSport BC; these needs may include providing challenging and comprehensive competitions in British Columbia and the Yukon and providing DanceSport BC members with exposure to extraprovincial styles and standards and opportunities to acquire valuable skills and information.